



California National Historic Trail Interpretive Center

Bureau of Land Management

CALL TO ARTISTS – Exterior Plaza Zone

SCOPE OF WORK

The Southern Nevada Conservancy (SNC) in conjunction with the Bureau of Land Management (BLM) and the California National Historic Trail Interpretive Center are requesting interested artists to submit proposals for original works of art for the Exterior Plaza Zone. This exterior area is located at the California National Historic Trail Interpretive Center.

**California National Historic Trail
Interpretive Center
1 Trail Center Way
Hunter Exit 292
Elko, NV 89801**



Selected artist(s) will be responsible for creating a quantity of two (2) three-dimensional sculptures representing and interpreting the Great Basin Native American Culture and showing male and female aspects of those cultures.

These exterior sculptures will be representative pieces depicting figures engaged in an activity rather than simply posed figures.

The artist is responsible for determining the best medium for use in the sculptures and should be able to explain the material selection and the benefits and explanation why a particular material should be incorporated. The exterior sculptures must be durable and be able to withstand the climate variations and extremes of the Elko, Nevada region.

Earlier artwork in the Plaza has included bronzes which have worked well in the surroundings and is durable. However, this does not preclude artists suggesting other mediums which they believe will complement the area and will offer the durability important to the client.

ELIGIBILITY

The project is open to any professional artist living in the United States with demonstrated experience in creating works of art for public exterior spaces. Where feasible, preference will be given to local & regional artists. Native American artists are strongly encouraged to apply for this project.

PROJECT BUDGET

The total project budget for this project is \$ 65,000.00 for the design, fabrication, and installation of the public art commissioned for this space.

DEADLINE FOR RECEIVING SUBMITTAL

Responses to this CTA must be submitted by 2:00 pm PST on Friday, February 10, 2012.
Submittals received after 2:00 pm will not be considered.

Deliver submittals to:



H.B. Stubbs Company
15 - 82nd Drive - Suite 235
Gladstone, OR 97027

Attn: David Hancock

Artist(s) must submit one (1) original and six (6) copies in a sealed envelope labeled on the outside: **“SUBMITTAL, EXTERIOR PLAZA ZONE ART.** The sealed envelope should also list the **name of the artist** on the outside of the envelope. The submittal must be complete and include all of the information requested.

Please note that a submission to this CTA in no way constitutes an agreement with the BLM, the Southern Nevada Conservancy, or the H.B. Stubbs Company for work, services, or compensation. No materials submitted will be returned.

DEADLINE FOR WRITTEN QUESTIONS

Questions regarding this CTA should be submitted in writing to David Hancock via email at dhancock@hbstubbs.com no later than 2:00 pm on Friday, January 20, 2012.

All reasonable requests for information, exhibit plans and site visits will be accommodated by the client. Costs for any site visits, proposal development, mailings, etc. are the sole responsibility of the artist.

A site visit is not required at this time. However, once the announcement of the Short-Listed Artists is made, those selected Artists will be required to attend a Mandatory On-Site meeting to review the space and meet the client. All travel costs, etc. are the responsibility of the artist.

TENTATIVE SCHEDULE

- Issue CTA Date: 01/06/12
- Submittal of written questions Date: 01/20/12
- Submittal Due Date Date: 02/10/12
- Announce Short-listed Artists (limited to top 3 proposals) Date: 03/09/12
- Mandatory On-Site meeting for Short-listed Artists Date: 03/30/12
- Art Proposals due from Short-listed Artists Date: 04/27/12
- Concept Presentations to BLM & SNC Date: 05/04/12
- Notice of Contract Award Date: 05/18/12
- Commencement of Contract Date: 06/01/12
- Deadline for Substantial Completion / Installation Date: 03/31/13

All dates are subject to change. The Bureau of Land Management (BLM) and the Southern Nevada Conservancy (SNC) are not responsible for costs or losses incurred due to change in date schedule.

INITIAL SUBMISSION

The artwork must be conceptually cohesive and work with the design of the building, the surrounding landscaping, existing sculptures and the exhibits in and outside of the Interpretive Center. All artist submissions should include but are not limited to the following:

- Portfolio of completed projects (Not proposals)
- Current professional resume
- Cover Letter / Artist Statement (A brief cover letter or artist's statement summarizing the artist's approach to similar public art commissions.)
- References (The names, addresses, and phone numbers of a minimum of (3) three and maximum of (9) nine professional references with knowledge of work.)
- Artist Submission Form – Signed and dated.

EVALUATION PROCESS

A selection panel appointed by the BLM in consultation with representatives of the Southern Nevada Conservancy and the H.B. Stubbs Company will review all submissions. The final selection of artist(s) is subject to approval by the BLM based on the following criteria:

- Quality of work as illustrated by submission materials
- Cohesiveness to design of the building, existing landscaping, and exhibits
- Experience in successful completion of similar exterior public art commissions.
- References

Based on the evaluation process a short-listed group of artists will be selected to submit a formal proposal of the art they plan to fabricate and install at the California National Historic Trail Interpretive Center.

The Artist(s) selected to design, fabricate, and install artwork under the “Call to Artist” RFP are responsible for all aspects of completing their work on time and on budget. Selected artist(s) are responsible for all required insurance to protect themselves, the client, the building, surrounding areas, existing exhibits, and elements at the California National Historic Trail Interpretive Center.

Once the announcement of the Short-Listed Artists is made, those selected Short-listed Artists will be required to attend a **Mandatory On-Site meeting** to review the space and meet the client. All travel costs, etc. are the responsibility of the artist.

SUBMISSION for SHORT-LISTED ARTISTS

Only the artist(s) selected to be on the Short-list are required to submit additional items. Once the required site visit has been completed, the Short-listed Artists will submit a final proposal which must include the following:

- Written description of proposed art work
- Well-developed color drawings of the proposed art work
- A detailed estimated budget that includes:
 - Design, Fabrication, & Installation – Including all sub-contracting costs, other consulting, storage, studio rental, transportation of art work to site, installation, equipment rental, travel, legal, insurance, and contingency fees.
- Schedule

COPYRIGHT RELEASE

Artists retain all rights of copyrighted materials submitted, except as limited by this section. By submitting to the “Call to Artists”, those Artist(s) responding to this prospectus agree to a copyright release for controlled usage of the submitted materials for committee distribution,

education, and publicity purposes. The BLM, H.B. Stubbs Company, the Southern Nevada Conservancy, or the California National Historic Trail Interpretive Center shall not be responsible for any third party infringement of artists' copyright.

INSURANCE

It is expected that the selected artist will be required to secure and maintain throughout the duration of this project insurance coverage comparable to the following:

- General liability coverage (\$2,000,000.00)
- Automobile liability coverage (\$1,000,000.00)
- Insurance covering the value of the materials and labor invested in the work in progress.
- Worker's compensation and employer's insurance (\$100,000) if artist has employees.

The coverage requirements can be met by Umbrella policy coverage also.

AMERICANS WITH DISABILITIES ACT

The selected artist(s) will be required to comply with the Americans with Disabilities Act in addition to related federal, state and local codes and will be encouraged to develop artwork(s) sensitive to programmatic as well as physical accessibility issues.

OTHER REQUIREMENTS

The artist(s) selected and approved shall be asked to enter into a contract with the Southern Nevada Conservancy (SNC) for the duration of the project.

Depending on the specific scope of the project, prior to issuance and throughout the duration of the contract the artist may be required to maintain various types of insurance. As stated previously, coverage requirements can be met by Umbrella policy coverage.

The artwork may not interfere with utilities or right-of-way, and must meet City code and permit requirements and ADA requirements, as applicable.

The artwork must be durable, require minimal to no maintenance, and resist vandalism.

The artwork must work in conjunction with the exhibit space and the existing and proposed exhibits currently being designed, fabricated and installed at the California National Historic Trail Interpretive Center. The artwork design and installation cannot in any way change, delay or impede on the fabrication or installation of exhibits being developed by H.B. Stubbs Company or its subcontractors.



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ARTIST SUBMISSION FORM

Artist's Name: _____
Last Name First Name Middle Initial

Legal or Business Name (If applicable): _____

Street Address: _____

City: _____ State: _____ Zip +4: _____

Mailing Address (if different): _____

City: _____ State: _____ Zip +4: _____

Day Phone: _____ Evening Phone: _____

Fax: _____

E-Mail address: _____

Web Site (if available): _____

- I certify that I am able to meet the insurance requirements as stated in this Request for Qualifications.**
- I certify that if I am short-listed that I can and will be able to attend the Mandatory On-Site meeting in Elko, Nevada.**

Signed (Artist)

Date



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ARTIST SUBMISSION CHECKLIST

The deadline for receiving submissions is 2:00 pm PST, on Friday, February 10, 2012

- Portfolio of completed projects (Not proposals)

- Current professional resume – If submitting as a team, a separate resume should be submitted for each team member.

- Cover Letter / Artist Statement – A brief cover letter or artist’s statement summarizing the artist’s approach to similar public art commissions.

- References – The names, addresses, and phone numbers of a minimum of (3) three and maximum of (9) nine professional references with knowledge of work.

- One (1) original and six (6) copies are in a sealed envelope labeled on the outside: **“SUBMITTAL, EXTERIOR PLAZA ZONE ART.** The sealed envelope should also lists the **name of the artist** on the outside of the envelope

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