

Pyramid Lake Paiute Tribe

P. O. Box 256

Nixon, Nevada 89424

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PYRAMID LAKE TRIBAL ELDERS EMERGENCY ASSISTANCE FUND

Eligibility: Pyramid Lake Paiute Elders, age 60 years and older, residing on the Pyramid Lake Indian Reservation are eligible for this program. Each applicant must apply for assistance from other service providers (i.e. Red Cross, USDA Commodity Foods, Housing Authority, Social Services, Nevada State Programs, etc.) prior to making an application to the Pyramid Lake Paiute Tribe.

Purpose: The purpose of this fund is to assist Tribal Elders residing on the Pyramid Lake Paiute Reservation with costs associated with an unforeseen health or safety home repair which would result in the Elder being without the necessities needed to maintain a healthy home environment or healthy quality of life.

Procedure: To qualify for this assistance Elders must complete an application which certifies they have exhausted all other avenues of assistance available to them.

The Tribe will assist Paiute Elders by providing the application in person or through the mail and/or assisting them with completion of the application. The applicant (or designee) will complete the application, sign and attach the current cost estimates (please provide at least three estimates).

Upon receipt by the Tribe, the applicant's enrollment and physical address will be verified. After verification and assessment is done to ensure that all eligibility requirements are met the Tribal Council Secretary will provide the application to the Tribal Council for action at the next meeting held. If the next meeting is to be held beyond 48 hours from the receipt of the application the Tribal Secretary will conduct a Council poll of all Tribal Council members. Applicants will be notified by mail within 5 days of the Council's decision by the Tribal Council Secretary regarding the outcome of their request.

If the application is approved, the Tribal Council Secretary will submit a requisition for payment to Tribal Finance for processing in the amount approved by the council. Depending on the amount of cost the Tribe will pay from 50% to 100% of the cost of the repair or home enhancement. The Tribe will not pay for items purchased prior to approval of this request.

The Tribe will pay 100% of the costs from \$1 to \$300 and 75% of the costs from \$301 to \$500 and 50% of the costs over \$501.

An annual allocation of funds will be approved by the Pyramid Lake Paiute Tribal Council for this program. The funds will be processed by the Tribal Administration. All payments through this program will be issued directly to the vendor.

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ENROLLMENT VERIFICATION

I, certify that _____ is an enrolled member of the Pyramid Lake Paiute Tribe.

Enrollment Officer

Date

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**TRIBAL SECRETARY'S CERTIFICATION**

The Tribal Council approved this Elder Emergency/Energy Request on \_\_\_\_\_, 20\_\_\_\_, or a Poll Vote was conducted on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Tribal Secretary

\_\_\_\_\_  
Date

Submitted to Finance for action on \_\_\_\_\_. If approved, this form is attached to a requisition and submitted to Finance or if disapproved, this form is filed by the Tribal Secretary.

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FINANCE ACTION

Date Received in Finance: _____.

Purchase Order Issued: Date: _____ Amount \$ _____

Check Issued: Date: _____ Amount: \$ _____ Check # _____