

MEETING DATE \_\_\_\_\_ REQUESTING INDIVIDUAL/ENTITY \_\_\_\_\_ CONTACT TELEPHONE NO. \_\_\_\_\_

**Affiliation:**       Tribal Member                       Tribal Council                       Tribal Department  
 Committee/Board                       Non-Tribal Agency                       Other: \_\_\_\_\_

**1 Topic Title.** \_\_\_\_\_  
 - *Explanation* \_\_\_\_\_

**2 Topic Title.** \_\_\_\_\_  
 - *Explanation* \_\_\_\_\_

**3 Topic Title.** \_\_\_\_\_  
 - *Explanation* \_\_\_\_\_

**4 Topic Title.** \_\_\_\_\_  
 - *Explanation* \_\_\_\_\_

**5 Topic Title.** \_\_\_\_\_  
 - *Explanation* \_\_\_\_\_

**Type of Meeting:**     Open (Public) Session                       Closed (Executive) Session

**Action Needed:**     Approval by Motion                       Approval of Ordinance/Regulation/Policy  
 Approval of Resolution                       Donation/Funding/Support Request  
 Presentation/Update Request                       Other (specify): \_\_\_\_\_

- NOTICE:**
1. Agenda items not presented by the submittal deadline prior to a meeting may not be placed on the Agenda and requesting party will have to be present at the start of the meeting and request to be added on the Agenda. Please call the Tribal Secretary to determine established deadlines.
  2. If you, or your representative, are not present, the Tribal Council may table your item without any further action.
  3. Any item requested for Closed Session may be moved to Open Session at the Council's discretion.
  4. If a resolution is to be approved, an electronic version of the resolution in Microsoft Word must be submitted to the Tribal Secretary via e-mail or on a disk/CD.

**FOR OFFICIAL USE ONLY**

	Reviewing Official Comments	Initial
Tribal Secretary Review:		
Other Review:		

**Notes / Comments:**