

1 PYRAMID LAKE TRIBAL COURT
2 P.O. BOX 257 / 221 HWY 447
3 NIXON, NV 8424
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6 **AFFIDAVIT**

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8 **PACKET INCLUDES INSTRUCTIONS AND FILING PROCESS**

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10 **ATTENTION: THIS PACKET IS NOT A SUBSTITUTE FOR THE ADVICE OF AN ATTORNEY**
11 **OR ADVOCATE. COUNSEL IS ALWAYS RECOMMENDED FOR LEGAL MATTERS.**

12 The laws governing the Pyramid Lake Paiute Reservation allow any person to represent
13 him/herself in any legal action heard in the Pyramid Lake Tribal Court. However, filing
14 Petitions/Application/Complaints with the Court and representing yourself in the
15 Courtroom can involve complex legal matters. This packet only addresses a few legal
16 issues involved in bringing your matter before Court.

17 When appearing pro se, Latin for “on one’s own behalf”, you are responsible for
18 understanding the law that governs your case and for filing the correct legal documents.
19 The laws and rules are set out in the Pyramid Lake Law & Order Code, the Federal Rules
20 of Civil Procedure, and the Pyramid Lake Tribal Court Operational Procedures.

21 When you return to the Court and sign these documents for filing, the Court assumes
22 that all documents are read carefully and all potential outcomes of litigation in this matter
23 are understood.

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26 ****BEFORE FILING IN ANY PORTION OF THE PETITION, READ ALL MATERIALS**
27 **AND, IF NEEDED, REQUEST CLARIFICATION FROM THE COURT STAFF.****

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1. Fill out the Affidavit completely. Use blue or black ink only to fill out the form and print the information neatly. DO NOT USE WITE-OUT or any other fluid/tape on the forms. The Notice will not be accepted by the Court personnel if correction fluid/tape is used.

** Also, the following section of the Pyramid Lake Law & Order Code (herein after "P.L.L.O.C.") references the statute of limitations which gives a time limit to file an Appeal: §3.2.306: "Any party may appeal a final decision or judgment of the Tribal Court by filing a written notice of Appeal with the Clerk of the Court within thirty (30) calendar days of service of the formal notice of the entry of the Judge's decision."

- 2. Write your name after "I,"
- 3. Explain in detail what you are filing and why;
- 4. Once the Affidavit is complete and ready to be filed submit the filing fee (\$15.00) and the Affidavit to Court Personnel. Please ensure you give a copy to the opposing party prior to filing.
- 5. Once the Affidavit is received, if requested by parties, the Court personnel will serve the opposing party with the Motion. They will have 14 days to respond, then the matter will be set for a hearing.

IF THERE ARE ANY FURTHER QUESTIONS, PLEASE DO NOT HESITATE TO CALL THE PYRAMID LAKE TRIBAL COURT AT (775) 574-1094.

