

1 PYRAMID LAKE TRIBAL COURT  
2 P.O. BOX 257 / 221 HWY 447  
3 NIXON, NV 8424  
4

5 **PETITION FOR APPOINTMENT OF**  
6 **PERMANENT GUARDIANSHIP OF**  
7 **MINOR CHILD(REN)**  
8

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10 **PACKET INCLUDES PETITION INSTRUCTIONS AND FILING PROCESS**  
11

12 **ATTENTION: THIS PACKET IS NOT A SUBSTITUTE FOR THE ADVICE OF AN ATTORNEY**  
13 **OR ADVOCATE. COUNSEL IS ALWAYS RECOMMENDED FOR LEGAL MATTERS.**

14 **The laws governing the Pyramid Lake Paiute Reservation allow any person to represent**  
15 **him/herself in any legal action heard in the Pyramid Lake Tribal Court. However, filing**  
16 **Petitions/Application/Complaints with the Court and representing yourself in the**  
17 **Courtroom can involve complex legal matters. This packet only addresses a few legal**  
18 **issues involved in bringing your matter before Court.**

19 **When appearing pro se, Latin for “on one’s own behalf”, you are responsible for**  
20 **understanding the law that governs your case and for filing the correct legal documents.**  
21 **The laws and rules are set out in the Pyramid Lake Law & Order Code, the Federal Rules**  
22 **of Civil Procedure, and the Pyramid Lake Tribal Court Operational Procedures.**

23 **When you return to the Court and sign these documents for filing, the Court assumes**  
24 **that all documents are read carefully and all potential outcomes of litigation in this matter**  
25 **are understood.**

1 **\*\*BEFORE FILING IN ANY PORTION OF THE PETITION, READ ALL MATERIALS**  
2 **AND, IF NEEDED, REQUEST CLARIFICATION FROM THE COURT STAFF.\*\***

- 3
- 4 1. Fill out the Petition (herein after "Petition") completely. Use blue or black ink only  
5 to fill out the forms and neatly print the information requested. DO NOT USE  
6 WITE-OUT or any other fluid/tape on the forms. The Complaint will not be  
7 accepted by the Court Personnel if correction fluid/tape is used.
- 8 2. On page 1, write the name(s) of the proposed ward(s) and their date of birth(s);
- 9 3. On page 1, list the proposed ward and their date of birth.
- 10 4. Write Petitioners name on the blank lines on Page 1.
- 11 5. Completely fill out the information regarding Proposed Guardian I.
- 12 6. Completely fill out the information regarding Proposed Guardian II (if applicable).
- 13 7. Completely fill out the requested information regarding the proposed ward(s).
- 14 8. Completely fill out the parental information requested.
- 15 9. Completely fill out the requested information about Contact with parents;
- 16 10. Answer regarding prior guardianship / custody orders.
- 17 11. Completely fill out requested information of the relatives of the ward.
- 18 12. Completely fill out the prayer for relief.
- 19 13. If you plan on returning to the Courthouse to file the Petition, wait to sign the  
20 Petition in front of staff so they may sign stating that the signature was  
21 witnessed. However, if you are mailing, emailing, or faxing the Complaint, have  
22 each area designated for a signature, **notarized**.
- 23
- 24 14. Fill out the Affidavit by explaining why you believe the guardianship is needed;
- 25

1 15. Once the Petition is completed and ready to be filed, submit the filing fee  
2 (\$50.00), the civil service fee (\$15.00 if in the boundaries of the PL Reservation,  
3 TBD if outside jurisdiction), and the Petition to Court Personnel. If the  
4 Respondent resides outside of the Pyramid Lake Reservation the Court staff will  
5 contact the county to determine the service fee, and you will be responsible to  
6 pay the fee to the County in question.

7 16. If you are submitting your Petition with an Application Waive Filing Fees (herein  
8 after: "Application") the Petition will not be filed until a decision on the Application  
9 is rendered. Should the Judge approve the Application, your petition will be filed,  
10 however, if it is denied, you will be contacted and must pay the filing fee prior to  
11 the Petition being filed. If the Application is approved, no filing fees will be  
12 assessed for thirty (30) days per Application.

13 17. Once the Petition is filed, Court staff will issue a Summons that must be served  
14 on any interested parties. The Summons and Petition will be forwarded to the  
15 Pyramid Lake Police Department (or applicable Police Department) for service.  
16 \*Double check and make sure that the address noted for the Respondent is  
17 correct as incorrect addresses will slow the process and could add additional  
18 service fee charges. If there are no interested parties the matter will be  
19 automatically set for a hearing at the next available Court date.

20 18. Once the Respondent is served, he/she will have twenty (20) days to respond to  
21 the Petition. Once an Answer/Response is filed, along with the \$15.00 filing fee,  
22 a hearing will be scheduled and all parties will be served notice via mail. If the  
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1           respondent chooses not to respond, the full twenty (20) days will be allocated  
2           and a hearing will be scheduled on the 21<sup>st</sup> day.

3           19. If you are unable to appear on the date provided, you may request that this  
4           matter be continued via Motion to Continue (herein after "Motion"). Submit Motion  
5           and payment (\$15.00) at least eight (8) working days prior to the hearing.  
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1 Order of Permanent Guardianship for the above named. Petitioner(s) respectfully  
2 represents the following to this Honorable Court:

3 **I. THE PROPOSED GUARDIAN(S)**

4 **Information Regarding the Proposed Guardian # 1:**

5 1. The current physical residence of Petitioner is: \_\_\_\_\_  
6 \_\_\_\_\_.

7  
8 2. The Petitioner's mailing or post office address is: \_\_\_\_\_  
9 \_\_\_\_\_.

10 3. Is this residence located on the Pyramid Lake Paiute Reservation?

11 \_\_\_ Yes; \_\_\_ No.

12 4. How long has Petitioner lived at this address? \_\_\_\_\_.

13 5. Petitioner's Tribal Affiliation (if any) is \_\_\_\_\_.

14 6. Is Petitioner an enrolled member of the Pyramid Lake Paiute Tribe:

15 \_\_\_ Yes; \_\_\_ No.

16 7. Is Petitioner eligible for enrollment with the Pyramid Lake Tribe \_\_\_ Yes; \_\_\_ No.

17 8. Petitioner's date of birth is: \_\_\_\_/\_\_\_\_/\_\_\_\_

18 9. Petitioner's relationship to the proposed ward is: \_\_\_\_\_  
19 \_\_\_\_\_.

20  
21 10. Proposed Guardian #1 (**check one**) \_\_\_ *has* ; \_\_\_ *has not* been judicially  
22 determined to have committed abuse, neglect or exploitation of a child, spouse,  
23 parent or other person.

24 11. Proposed Guardian #1 (**check one**) \_\_\_ *has*; \_\_\_ *has not* been convicted of a  
25 felony.

1 12. If Petitioner has been convicted of a felony, provide date of conviction, describe  
2 felony, sentence upon conviction, whether Petitioner was granted parole/

3 probation: \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 13. Proof of the disposition of any felony conviction must be filed with the court.  
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10 **Information Regarding the Proposed Guardian # 2**

11 14. The current physical residence of Petitioner is \_\_\_\_\_

12 \_\_\_\_\_.

13 15. The Petitioner's mailing or post office address is \_\_\_\_\_

14 \_\_\_\_\_.

15 16. Is this residence located on the Pyramid Lake Paiute Reservation?  
16

17 \_\_\_ Yes; \_\_\_ No.

18 17. How long has Petitioner lived at this address? \_\_\_\_\_.

19 18. Petitioner's Tribal Affiliation (if any) is \_\_\_\_\_.

20 19. Is Petitioner an enrolled member of the Pyramid Lake Paiute Tribe:

21 \_\_\_ Yes: \_\_\_ No.

22 20. Is Petitioner eligible for enrollment with the Pyramid Lake Tribe \_\_\_ Yes; \_\_\_ No.

23 21. Petitioner's date of birth is: \_\_\_\_/\_\_\_\_/\_\_\_\_

24 22. Petitioner's relationship to the proposed ward is: \_\_\_\_\_

25 \_\_\_\_\_.

1 23. Proposed Guardian #2 (**check one**) \_\_\_ *has* ; \_\_\_ *has not* been judicially  
2 determined to have committed abuse, neglect or exploitation of a child, spouse,  
3 parent or other person.

4 24. Proposed Guardian #2 (**check one**) \_\_\_ *has*; \_\_\_ *has not* been convicted of a  
5 felony.

6 25. If Petitioner has been convicted of a felony, provide date of conviction, describe  
7 felony, sentence upon conviction, whether Petitioner was granted  
8 parole/probation: \_\_\_\_\_  
9 \_\_\_\_\_  
10 \_\_\_\_\_  
11 \_\_\_\_\_  
12 \_\_\_\_\_.

13 26. Proof of the disposition of any felony conviction must be filed with the court.  
14

15 **II. THE PROPOSED WARD(S)**

16 **Information about the First Proposed Ward**

17 27. Proposed ward's full name \_\_\_\_\_  
18 First Middle Last

19 28. Proposed ward's date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_.  
20

21 29. Check one:

22  The proposed ward is at under 14 years of age. Therefore, no consent  
23 from the minor will be filed.  
24  
25



1  The proposed ward is over the age of 14 and has consented to the  
2 guardianship. The written consent will be filed with Petition.  
3

4 30. The proposed ward currently resides at: \_\_\_\_\_  
5 \_\_\_\_\_.

6 31. How long has the proposed ward lived at this address: \_\_\_\_\_.

7 32. The name and address of the current care provider for the proposed ward  
8 is: \_\_\_\_\_  
9 \_\_\_\_\_.

10 33. The proposed ward's place of birth is: \_\_\_\_\_, \_\_\_\_\_.  
11 City State

12 34. The proposed ward's Tribal affiliation (if any) \_\_\_\_\_.

13 35. Is proposed ward an enrolled Pyramid Lake Paiute Tribe member?

14 \_\_\_ Yes; \_\_\_ No.

15 36. Is proposed ward eligible for enrollment with the Pyramid Lake Tribe?

16 \_\_\_ Yes; \_\_\_ No.

17 37. Does the proposed ward have any assets or income? Please list: \_\_\_\_\_

18 \_\_\_\_\_  
19 \_\_\_\_\_.

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23 **Information about the Second Proposed Ward**

24 38. Proposed ward's full name \_\_\_\_\_  
25 First Middle Last

1 39. Proposed ward's date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_.

2 40. Check one:

3  The proposed ward is at under 14 years of age. Therefore, no consent  
4 from the minor will be filed.

5  The proposed ward is over the age of 14 and has consented to the  
6 guardianship. The written consent will be filed with Petition.  
7

8 41. The proposed ward currently resides at: \_\_\_\_\_  
9 \_\_\_\_\_  
10 \_\_\_\_\_.

11 42. How long has the proposed ward lived at this address: \_\_\_\_\_.

12 43. The name and address of the current care provider for the proposed ward  
13 is: \_\_\_\_\_  
14 \_\_\_\_\_.

15 44. The proposed ward's place of birth is: \_\_\_\_\_, \_\_\_\_\_.  
16 City State

17 45. The proposed ward's Tribal affiliation (if any) \_\_\_\_\_.

18 46. Is proposed ward an enrolled Pyramid Lake Paiute Tribe member?

19 \_\_\_ Yes; \_\_\_ No.

20 47. Is proposed ward eligible for enrollment with the Pyramid Lake Tribe?

21 \_\_\_ Yes; \_\_\_ No.

22 48. Does the proposed ward have any assets or income? Please list: \_\_\_\_\_  
23 \_\_\_\_\_

24 **Information about the Third Proposed Ward**

25 49. Proposed ward's full name \_\_\_\_\_.

1 First Middle Last

2 50. Proposed ward's date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_.

3 51. Check one:

4  The proposed ward is at under 14 years of age. Therefore, no consent  
5 from the minor will be filed.  
6

7  The proposed ward is over the age of 14 and has consented to the  
8 guardianship. The written consent will be filed with Petition.  
9

10 52. The proposed ward currently resides at: \_\_\_\_\_  
11 \_\_\_\_\_.

12 53. How long has the proposed ward lived at this address: \_\_\_\_\_.

13 54. The name and address of the current care provider for the proposed ward  
14 is: \_\_\_\_\_  
15 \_\_\_\_\_.

16 55. The proposed ward's place of birth is: \_\_\_\_\_, \_\_\_\_\_.  
17 City State

18 56. The proposed ward's Tribal affiliation (if any) \_\_\_\_\_.

19 57. Is proposed ward an enrolled Pyramid Lake Paiute Tribe member?

20 \_\_\_ Yes; \_\_\_ No.

21 58. Is proposed ward eligible for enrollment with the Pyramid Lake Tribe?

22 \_\_\_ Yes; \_\_\_ No.

23 59. Does the proposed ward have any assets or income? Please list: \_\_\_\_\_  
24 \_\_\_\_\_  
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**III. PARENTAL INFORMATION**

1 **Parental Information - Mother**

2 60. Full name of the Mother of the child(ren) is: \_\_\_\_\_  
3 First Middle Last

4 61. Mother's current physical address: \_\_\_\_\_  
5 \_\_\_\_\_

6 62. Mother's mailing address: \_\_\_\_\_  
7 \_\_\_\_\_

8 63. The Mother's Tribal affiliation (if any) \_\_\_\_\_

9 64. Is the Mother is an enrolled Pyramid Lake Paiute Tribe member?

10 \_\_\_ Yes; \_\_\_ No.

11 65. Is the Mother is eligible for enrollment with the Pyramid Lake Tribe?

12 \_\_\_ Yes; \_\_\_ No.

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15 **Parental Information - Father**

16 66. Paternity for the proposed ward(s) has been established by:

- 17 a) \_\_\_\_\_Paternity was never established.
- 18 b) \_\_\_\_\_Paternity was established through a voluntary acknowledgment  
19 by both parents at the time of birth and Father's name is on the birth  
20 certificate.
- 21 c) \_\_\_\_\_Paternity was established through a Court proceeding. Please  
22 state name/address of Court, the date of the proceeding and the case  
23 number of the proceeding:  
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\_\_\_\_\_.

- d) \_\_\_\_\_ Through genetic testing, a copy of which is attached to this pleading.
- e) \_\_\_\_\_ The child(ren) has the Father’s last name.

67. The full name of the Father is: \_\_\_\_\_.

First                      Middle                      Last

68. Father’s current physical address: \_\_\_\_\_

\_\_\_\_\_.

69. Father’s mailing address: \_\_\_\_\_

\_\_\_\_\_.

70. The Father’s Tribal affiliation (if any) \_\_\_\_\_.

71. Is the Father is an enrolled Pyramid Lake Paiute Tribe member?  
\_\_\_\_ Yes; \_\_\_\_ No.

72. Is the Father eligible for enrollment with the Pyramid Lake Tribe?  
\_\_\_\_ Yes; \_\_\_\_ No.

**IV. CONTACT WITH PARENTS**

Please explain the type of contact that both parents have had with the child(ren), including physical, telephone, video, etc.

Mother has had contact with the child(ren) in the following way: \_\_\_\_\_

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Father has had contact with the child(ren) in the following way: \_\_\_\_\_

**V. PRIOR GUARDIANSHIP OR CUSTODY ORDERS**

If any kind of guardianship or custody order has ever been filed - including orders for Temporary Protection - regarding the proposed ward, state the approximate date and the provisions of the orders. If no orders were ever filed, print "NONE" in the space:

**VI. RELATIVES OF THE WARD(S)**

73. The names and addresses of the following relatives of the wards are:

(Note: attach an additional page if more room is needed to list wards' relatives and their addresses)

**Relatives of Mother:**

Maternal Grandmother of Ward: \_\_\_\_\_

Maternal Grandfather of Ward: \_\_\_\_\_

Mother's brothers: \_\_\_\_\_

1 \_\_\_\_\_  
2 Mother's sisters: \_\_\_\_\_

3 \_\_\_\_\_  
4 \_\_\_\_\_

5 **Relatives of Father:**

6 Paternal Grandmother of Ward: \_\_\_\_\_

7 Paternal Grandfather of Ward: \_\_\_\_\_

8 Father's brothers: \_\_\_\_\_

9 \_\_\_\_\_  
10 Father's sisters: \_\_\_\_\_

11 \_\_\_\_\_  
12 \_\_\_\_\_  
13 \_\_\_\_\_

14 **VII. PRAYER FOR RELIEF**

15 **WHEREFORE**, Petitioner(s) prays for the following:

- 16 1. That the Petitioner(s), \_\_\_\_\_, be appointed  
17 Permanent Guardian(s) of the following proposed ward: \_\_\_\_\_  
18 \_\_\_\_\_  
19 \_\_\_\_\_.
- 20 2. That the Petitioner(s) be awarded permanent legal and physical custody of the  
21 above-named proposed ward.
- 22 4. For such other and further relief as the Court may deem just and proper.

23 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

24 \_\_\_\_\_  
25 Petitioner I Signature

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\_\_\_\_\_  
Petitioner II Signature

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_.

\_\_\_\_\_  
Notary Public/Court Clerk



1 **IN THE PYRAMID LAKE TRIBAL COURT**  
2 **IN AND FOR THE PYRAMID LAKE INDIAN RESERVATION**  
3 **WASHOE COUNTY, NEVADA**

4 **AFFIDAVIT IN SUPPORT OF PERMANENT GUARDIANSHIP**

5 I, \_\_\_\_\_, being first duly sworn on oath, affirm that I am  
6 the affiant in this cause that the statements made herein are true and correct to the best  
7 of my knowledge, recollection and belief, as follows:

8 \_\_\_\_\_  
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20 DATE: \_\_\_\_\_

AFFIANT: \_\_\_\_\_

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22 DATE: \_\_\_\_\_

AFFIANT: \_\_\_\_\_

23 Subscribed and Sworn to before me on this \_\_\_ day of \_\_\_\_\_, 20\_\_.

24  
25 \_\_\_\_\_  
Notary Public/Court Administrator

1 **PLEASE PROVIDE THE FOLLOWING CASE INFORMATION TO THE COURT WHEN**  
2 **SUBMITTING THE PETITION**

3 {This portion must be completed or the petition will not be accepted.}

4 PETITIONER I NAME: \_\_\_\_\_

5 MAILING ADDRESS: \_\_\_\_\_

6 PHYSICAL ADDRESS: \_\_\_\_\_

7 EMAIL ADDRESS: \_\_\_\_\_

8 PHONE NO(s): (H) \_\_\_\_\_ (W) \_\_\_\_\_

10  
11 PETITIONER II NAME: \_\_\_\_\_

12 MAILING ADDRESS: \_\_\_\_\_

13 PHYSICAL ADDRESS: \_\_\_\_\_

14 EMAIL ADDRESS: \_\_\_\_\_

15 PHONE NO(s): (H) \_\_\_\_\_ (W) \_\_\_\_\_

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19 **FILING FEE: \$50.00**  
20 **SERVICE FEE WITHIN RESERVATION BOUNDARIES: \$15.00**  
21 **SERVICE FEE OUTSIDE JURISDICTION: TBD**  
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