

1 PYRAMID LAKE TRIBAL COURT
2 P.O. BOX 257 / 221 HWY 447
3 NIXON, NV 8424
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6 **PETITION TO**
7
8 **TRANSFER TITLE**
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10 **PACKET INCLUDES PETITION INSTRUCTIONS AND FILING PROCESS**
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12 **ATTENTION: THIS PACKET IS NOT A SUBSTITUTE FOR THE ADVICE OF AN ATTORNEY**
13 **OR ADVOCATE. COUNSEL IS ALWAYS RECOMMENDED FOR LEGAL MATTERS.**
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15 **The laws governing the Pyramid Lake Paiute Reservation allow any person to represent**
16 **him/herself in any legal action heard in the Pyramid Lake Tribal Court. However, filing**
17 **Petitions/Application/Complaints with the Court and representing yourself in the**
18 **Courtroom can involve complex legal matters. This packet only addresses a few legal**
19 **issues involved in bringing your matter before Court.**

20 **When appearing pro se, Latin for “on one’s own behalf”, you are responsible for**
21 **understanding the law that governs your case and for filing the correct legal documents.**
22 **The laws and rules are set out in the Pyramid Lake Law & Order Code, the Federal Rules**
23 **of Civil Procedure, and the Pyramid Lake Tribal Court Operational Procedures.**

24 **When you return to the Court and sign these documents for filing, the Court assumes**
25 **that all documents are read carefully and all potential outcomes of litigation in this matter**
26 **are understood.**
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1 ****BEFORE FILING IN ANY PORTION OF THE PETITION, READ ALL MATERIALS**
2 **AND, IF NEEDED, REQUEST CLARIFICATION FROM THE COURT STAFF.****

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4 ****PLEASE BE ADVISED YOU MUST APPLY AND BE GRANTED THE LAND**
5 **ASSIGNMENT WITH THE LAND AND RESOURCES OFFICE BEFORE FILING THIS**
6 **PETITION****

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1. Fill out the Petition to Transfer Title (herein after "Petition") completely. Use blue or black ink only to fill out the forms and neatly print the information requested. DO NOT USE WITE-OUT or any other fluid/tape on the forms. The Complaint will not be accepted by the Court Personnel if correction fluid/tape is used or if the Petition is not completed.
 2. On page 1, indicate in the space provided, what it is you are asking the Court to Order, remember to be specific.
 3. On page 2, state why you are filing for the title transfer, remember to be specific.
 4. On page 3, provide contact information for all parties that may have interest in the home. If additional pages are necessary, attach them behind the Petition. Example: If you are applying for your deceased mothers' home, you would include all names and addresses of your brothers and sisters. If there are any deceased brothers and sisters, their children would be considered parties as well.
 5. If you plan on returning to the Courthouse to file the petition, wait to sign in front of the staff. However, if you are mailing the Petition, have each area designated for a signature notarized.
 6. If you are submitting the Petition in person, sign the petition in front of the Court Personnel so they may sign stating the signature was witnessed.
 7. Once the petition is completed and ready to be filed please submit the following: Filing Fee (\$30.00), Petition to Transfer Title, and Land Assignment to the Court Personnel.

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- 8. If you are submitting your Petition with an Application Waive Filing Fees (herein after: "Application") the Complaint will not be filed until a decision on the Application is rendered. Should the Judge approve the Application, your petition will be filed, however, if it is denied, you will be contacted and must pay the filing fee prior to the Complaint being filed. If the Application is approved, no filing fees will be assessed for the duration of the case.
- 9. Once the Petition is filed, we will forward the Petition to the Judge to review and issue an Order;
- 10. If everything is completely submitted an Order Transferring Title will be issued; and the Order will be sent to the Applicant and Land and Resources.

IF THERE ARE ANY FURTHER QUESTIONS, PLEASE DO NOT HESITATE TO CALL THE PYRAMID LAKE TRIBAL COURT AT (775) 574-1094.

1 **IN THE PYRAMID LAKE TRIBAL COURT IN AND FOR**
2 **THE PYRAMID LAKE INDIAN RESERVATION**
3 **WASHOE COUNTY, NEVADA**

4 **AFFIDAVIT**

5 I, _____, being first duly sworn on oath, affirm that I am
6 the affiant in this cause that the statements made herein are true and correct to the best
7 of my knowledge, recollection and belief, as follows:

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23 **DATE:** _____

AFFIANT: _____

24
25 Subscribed and sworn to before me on this _____ day of _____, 20____.

26
27 _____
28 Notary Public/Court Clerk

