



# PYRAMID LAKE PAIUTE TRIBE

## JOB ANNOUNCEMENT

### **PUD WATER OPERATOR II**

PUD, Nixon, NV

\$25.55 - \$29.59 per hour; Full-time CC: 146 Gr. 18 Step 1-3 DOE

**Date Posted: 10/03/2023.**

**Date Closed: OUF**

**DEFINITION:** Performs a variety of skilled and semi-skilled duties in the operation and maintenance of the Tribal water and sewer systems. Performs semi-skilled construction and maintenance work on a variety of facilities and projects within the jurisdiction of the Public Utilities District. This position is at a Level II in the Water Operator series and will be expected to train less experienced staff.

### **DUTIES AND RESPONSIBILITIES:**

Perform regular inspections at facilities such as pump houses, public water wells, septic lagoons, and other facilities within the Public Utilities District jurisdiction.

Perform necessary preventative maintenance work needed on facilities.

Test water volume and pressure; collect water samples for chlorine, physical, and bacteriological tests as required by the EPA.

Install, repair, and replace fire hydrants, valves, meters, meter vaults, and boxes.

Inspect, flush, clean and perform minor to major repairs of water mains, lines, and laterals; make taps for new services or connection points.

Continually monitor the supplies and materials needed for necessary activities. Identify any additional equipment needed for projects.

Maintain written logs and worksheets of work operations; compile equipment readings and test results into summary reports that must be submitted to the Supervisor on a quarterly basis.

Inform the Supervisor of necessary materials and/or equipment needed or any known and/or foreseeable problems with the systems.

Attend training programs and receive required certification to remain in compliance with federal and tribal regulations. Attend annual preventative safety and emergency response trainings.

Use heavy machinery as needed; make repairs to streets or concrete structures; construct concrete forms and perform routine carpentry work.

Utilize proper safety precautions related to all work performed.

Maintain and repair vehicles and equipment assigned to the program.

Perform related duties as assigned.

**MINIMUM QUALIFICATIONS:**

Knowledge of: methods, techniques, and tools and operational characteristics of mechanical equipment used in public works construction and maintenance; record keeping principles.

Ability to: learn functions, practices, and purposes of water and sewer systems; make routine repairs and adjustments to motors, pumps, and other equipment; read meters and gauges correctly and to act quickly and competently; work with minimal supervision; follow oral and written instructions; communicate with supervisor and others; diagnose/analyze a problem and expediently perform the necessary repair work.

Must be reliable and dependable.

Must possess a valid Nevada Driver's License; have a safe driving record; and be insurable under the Tribe's Motor Vehicle insurance.

Must complete and pass a pre-employment drug test; and a Tribal Background investigation.

**REQUIRED EDUCATION AND EXPERIENCE:**

Level II Water Operator Certification, treatment certification preferred, distribution certification is acceptable but must obtain treatment certification within 6 months of hire date. High school diploma or GED. At least one (1) year experience as a Level I Water Operator and one (1) year experience maintaining a community water collection, storage, treatment, and distribution

**TO APPLY:** Applications may be obtained from the Human Resources Office at the Tribal Administrative Building in Nixon, Nevada; by writing to the Pyramid Lake Paiute Tribe at P.O. Box 256, Nixon, NV 89424; or by calling the Human Resources Office at (775) 574-1000, extension 1132/1133.

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| The Pyramid Lake Paiute Tribe is a drug free work place. Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment. |
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*Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). However, the Pyramid Lake Paiute Tribe is an Equal Opportunity Employer and all qualified applicants will be considered in accordance with the provisions of Section 703(I) of Title VII of the Civil Rights Act of 1964, amended in 1991.*