



PYRAMID LAKE PAIUTE TRIBE

JOB ANNOUNCEMENT

TRIBAL BEACH MONITOR

\$ 17.77 - \$19.60 per hour; Full-time
Class Code 177, Grade 13, Step 1-3; DOE

Date Posted: 09/19/2024.

Date Closes: 10/31/2024.

DEFINITION: Under direction of the Supervisor, Beach Monitors are responsible for the monitoring of beaches and their conditions, permit checks to ensure compliance, provide information to all users of Pyramid Lake.

DUTIES & RESPONSIBILITIES:

Assist visitors, tourists and other persons by providing information and direction along with answering questions regarding Pyramid Lake.

Serve the public in a courteous and cordial manner at all times.

Monitor and ensure that recreational users of the Tribal resources, primarily Pyramid Lake, have secured and paid all applicable fees and permits. Beach Monitors will not be involved in any Law Enforcement activities. They will be required to wear the approved uniform of a Beach Monitor.

Maintain neat professional appearance.

Maintain daily logs and reports as required.

Monitor natural and cultural resources.

Interact with a variety of age groups. Communicate with a variety of people in various situations using persuasion, tact, self-restrain, common sense, judgment strategy, and interpersonal skills.

Evaluate situations and determine appropriate action to be taken; anticipate situations and problems and initiate effective strategies; and recognize safety hazards and exercise caution in all actions. Learn proper force continuum relating to a variety of situations; defend and protect self in physical confrontations.

Monitor compliance with statues and regulations that affect the natural resources such as those governing the use of the Lake, the disposal of trash, oil, and gas waste; fire restrictions, etc.

Operate various equipment including radio and other equipment used in Ranger activities. Learn the ten-code; commit to memory and use code while operating radio and communicating with enforcement personnel.

Give and follow verbal and written instructions. Write and dictate clearly and concisely using grammatically correct English.

DUTIES & RESPONSIBILITIES cont.:

Exercising surveillance, immediately reports any criminal activity to Rangers/Law Enforcement.

Perform other related duties as needed.

MINIMUM QUALIFICATIONS:

Knowledge of: current lake regulations, Pyramid Lake and surrounding areas, such as cultural/historical information; operations, policies, and procedures of the Pyramid Lake Paiute Tribe; proper English grammar, punctuation, and spelling.

Ability to: implement work methods and procedures that promote a safe working environment; safely drive Tribal vehicles in the course of performing duties and responsibilities; perform first aid methods, including basic CPR; interpret and apply Pyramid lake regulations; communicate effectively, both orally and in writing; establish and maintain effective working relationships with management, staff and the general public; accurately observe and recall information; quickly assess situations and make logical decisions; understand and execute oral and written instructions; read and comprehend laws, regulations, policies and procedures; & read and follow street maps.

Work is performed outdoors in various weather conditions. It is often times in rugged terrain, to include steep, wet, muddy, rough, uneven or rocky surfaces. It would require physical exertions, such as bending, stretching and being able to stand and walk for extended periods. Individuals should be capable of working alone, or with others during early morning hours, night, or during the day.

Must be physically capable of working in an adverse environment.

Must be at least 18 years old. Must be of high moral character; have the willingness to earn and keep the respect of the community; and be honest and trustworthy.

Must favorably pass pre-employment drug screening and criminal background investigation.

REQUIRED EXPERIENCE AND TRAINING:

High School graduate or GED preferred. Must have valid Nevada driver's license and verified good driving record. Must possess a current First Aid/CPR card; or obtain within 3 months

TO APPLY: Applications may be obtained from the Human Resources Office at the Tribal Administrative Building in Nixon, Nevada; by writing to the Pyramid Lake Paiute Tribe at PO Box 256, Nixon, NV 89424; or by calling the Human Resources Office at (775) 574-1000, extension 1132.

The Pyramid Lake Paiute Tribe is a drug free work place. Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). However, the Pyramid Lake Paiute Tribe is an Equal Opportunity Employer and all qualified applicants will be considered in accordance with the provisions of Section 703(I) of Title VII of the Civil Rights Act of 1964 amended in 1991.