



PYRAMID LAKE PAIUTE TRIBE

PO BOX 256
NIXON, NEVADA 89424

JOB ANNOUNCEMENT

JA26-013

MAINTENANCE WORKER III

Victim Services Program, Big Bend, Wadsworth, NV
\$17.77 - \$19.60 hr. Regular, Full-Time, Non-Exempt
Class Code: 141, Grade 13, Step 1-3; DOE

Date Posted: 03/03/2026

Date Closes: 03/16/2026

DEFINITION: Responsible for the repair and maintenance of all buildings, vehicles/equipment, water systems/grounds and supervisory/reporting function for maintenance staff.

DUTIES & RESPONSIBILITIES:

- Performs janitorial duties.
- Performs necessary preventative maintenance work needed on facilities, such as replacing or repairing window glass, locks, doorsteps, plumbing fixtures, electrical fixtures, switches, light sockets and similar items.
- Performs repairs and maintenance on water pipes and sewer lines, which includes faucets, waterline repairs, septic tank care, etc.
- Performs repair and maintenance work on electrical, plumbing and carpentry on facilities.
- Performs painting and minor renovation on building interior facilities, indoor and outdoor.
- Performs basic repair work on air conditioning, heating systems or small engines.
- Maintains and services all vehicles under assignment. Required to keep maintenance/service, gas or mileage logs.
- Required to attend training programs to learn new methods and work simplification techniques, as well as preventative safety hazards.
- Follows up on obtaining necessary work materials/equipment needed.
- Performs supply and material inventory once a year.
- Coordinates and conducts periodic and annual inspection of respective areas.
- To maintain and service heavy equipment and emergency generator.
- Operate heavy equipment such as backhoe, truck and motor grader.
- Required to requisition for materials/equipment and travel to pick up items.
- Perform minor construction activity.
- Provide guidance and supervision of performed maintenance.
- Required to supervise maintenance staff or personnel.
- Performs other duties as required.

MINIMUM QUALIFICATIONS:

- Good working knowledge of tools, equipment, vehicles and facility maintenance; basic skills in three or more of the maintenance skills required - such as carpentry, painting, plumbing, mechanical, electrical, air conditioning, heating systems, hand tools, mechanical equipment and/or motor mechanics.
- Ability to: give oral and written instructions; work with minimal supervision; diagnose/analyze a problem and expediently perform the necessary repair work; communicate with supervisors and others; delegate work and supervise the work of subordinates; prepare written or oral reports as needed.
- Must possess a valid Nevada Driver's license and must have maintained a safe driving record. Must obtain class three Nevada Driver's license within a probationary period.
- The position is subject to drug and alcohol testing requirements of the Tribe.
- Must pass a thorough background investigation according to Federal and Tribal standards.

REQUIRED EXPERIENCE & TRAINING:

- High school graduate or GED. Three years of building trades experience or any combination of experience training or other preparatory which would indicate possession of the required knowledge, abilities and skills. Experience in operating and maintaining vehicles, backhoe and dump truck. Two years' working experience in a supervisory capacity.

TO APPLY: Applications may be obtained from the Human Resources Office at the Tribal Administrative Building in Nixon, Nevada; by writing to the Pyramid Lake Paiute Tribe at PO Box 256, Nixon, NV 89424; or by calling the Human Resources Office at (775) 574-1000, Extension 1119.

The Pyramid Lake Paiute Tribe is a drug free workplace. Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment. . In addition, the Tribe implements a Background Investigation Program in which all employees are subject to a background investigation and favorable suitability determination as a condition of employment.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). However, the Pyramid Lake Paiute Tribe is an Equal Opportunity Employer, and all qualified applicants will be considered in accordance with the provisions of Section 703(I) of Title VII of the Civil Rights Act of 1964, amended in 1991.